Sponsor/Exhibitor Opportunities Guide

The National Security Institute’s
35th Annual Forum & Exhibition

Aug. 31 – Sep. 2, 2020   CHANTILLY, VIRGINIA

Sponsor Guide       Exhibitor Guide
Exhibit Space
Each 8’x10’ exhibit space will be equipped with:
• one 8’ draped table
• two padded side chairs
• one power strip

Exhibit space does not include hotel-supplied equipment, labor, storage, additional lighting and electrical power, telephone, or Internet access.

Exhibition Period
The exhibition area will be ready for set-up and installation prior to the opening of the show. All work must be completed and each space ready for exhibition by 7:00 a.m., on the first day of the seminar. No work on displays will be permitted after the start of the exhibition. Exhibit space not claimed and occupied by 7:00 a.m. shall be canceled or reassigned without refund.

Exhibiting Schedule
All exhibits must be occupied during all published show hours. Any display which breaks down prior to the close of the seminar will not be allowed to exhibit in future seminars.

Subletting Space
No exhibitor may assign, sublet, or apportion the whole or any part of its allotted space, nor exhibit therein, nor permit any other person or firm to exhibit therein, any other goods other than those manufactured or distributed by the Exhibitor in the regular course of its business, without written permission of NSI. Solicitations, demonstrations, or printed material must be confined to the Exhibitor’s respective booth space. Aisles in front of the booths
Promotional giveaways are permitted. While drawings for prizes are not prohibited, all activities attendant to such drawings must be conducted at the Exhibitor's booth. The public address system will not be available to announce winners or to provide delegates information concerning the availability of prizes.

Special Visual and Sound Effects
Audio-visual equipment and other sound and attention-getting devices will be permitted only in such intensity that, in the opinion of the Exhibit Coordinator, it does not interfere with the activities of neighboring Exhibitors.

Liability and Insurance
Exhibitor shall indemnify and hold harmless the National Security Institute, the Marriott, and its officers, directors, designated agents, and employees from and against any and all claims, losses, damages, or governmental charges or fines arising out of or caused by, exhibitor’s use of the premises, or the conduct of its business, or from any activity, work or thing done, permitted or suffered by the exhibitor, in or about the premises, including, but not limited to installation, maintenance, and removal of exhibits; and in case any action or proceeding be brought against the Marriott or the NSI by reason of any such claim, or if the exhibitor breaches any terms of this agreement, the Marriott or the NSI may employ an attorney or attorneys to protect its rights, for which the exhibitor shall pay the reasonable attorneys’ fees and expenses incurred. In addition, exhibitor acknowledges that the NSI and Marriott do not maintain insurance covering exhibitor’s property, and that it is the sole responsibility of the exhibitor to obtain business interruption and property damage insurance covering such losses by exhibitor.

Dismantling of Displays
Exhibitors will not be permitted to dismantle their exhibits, nor do any packing, until after the published closing time. All dismantling must be finished, and all exhibit material must be out of the exhibition area by 7:00 p.m. following the closing of the exhibit hall. It is the responsibility of the exhibitor to arrange with the facility for return shipment of exhibit material, properly labeled, before departure.

Cancellation
Once exhibit space has been requested and has been assigned by the NSI, any cancellation of a space will result in forfeiture of 50% of space cost for each unit in question. Such notification of intent to cancel must be received in writing by NSI on or before March 2, 2020. Cancellations after March 2, 2020, will result in forfeiture of all sums paid. In the event of fire, strikes, or other uncontrollable circumstances rendering the exhibit area unfit or unavailable for use, or causing the exhibit to be cancelled, this contract will not be binding and payment made on exhibit space will be refunded.

Installation and Dismantling
Exhibitors may begin set-up at 12:00 p.m., Sunday April 19th and should be completely installed no later than 4:00 p.m. that day. Dismantling may NOT begin before 3:30 p.m. Monday April 20th, and MUST be completed by 7:00 p.m.

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<th>Exhibition Hours</th>
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<tr>
<td>Sunday</td>
<td>Set-up</td>
<td>12:00 p.m. – 4:00 p.m.</td>
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<td>Monday</td>
<td>Exhibits Open</td>
<td>9:40 a.m. – 3:30 p.m.</td>
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<td>Monday</td>
<td>Reception</td>
<td>4:30 p.m. – 6:30 p.m.</td>
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<tr>
<td>Monday</td>
<td>Dismantling</td>
<td>3:30 p.m. – 7:00 p.m.</td>
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National Security Institute’s
IMPACT 2020!

Westfields Marriott, Chantilly, VA — April 20, 2020
Exhibitor Agreement

EXHIBITOR: ____________________________________________

POINT OF CONTACT: _______________________________________

TITLE: ____________________________________________________

ADDRESS: _________________________________________________

CITY: _________________ STATE: ____ ZIP: _________________

TELEPHONE: _________________ FAX: _________________________

E-MAIL: _________________________________________________

EXHIBITOR ATTENDEE(s): ___________________________________

Terms & Conditions

Exhibitor will furnish the following to NSI via e-mail to: sburns@nsi.org:

1. A high resolution (minimum of 150 dpi) image of your corporate logo.
2. URL address for linking leads from NSI’s Web site to your Internet homepage.

NSI will:

1. Furnish one exhibit space (8x10) equipped with: 8’ draped table, two padded side chairs and one power strip.
2. Display and hyperlink company listing on NSI seminar homepage to exhibitor’s Internet homepage.
3. Provide admittance for two people at the NSI hosted luncheon.
4. Furnish a contact list of all seminar attendees.
Exhibitor fee — $1,200

Additional Sponsorship/Advertising Opportunities

Daily refreshment breaks sponsor. Refreshment breaks are always welcomed and attendees are guaranteed to participate. Includes dedicated sign acknowledgment at refreshment station. (Two opportunities available) — $1,500

Badge Lanyards with your company name/logo used by attendees to hold their badges will be passed out to each attendee at registration. (One opportunity available) — $1,500

Ink Pens with your company name/logo will be distributed to each attendee. (One opportunity available) — $2,000

Seminar Tote Bags with your company name/logo containing all seminar materials will be distributed to each attendee and featured speakers at registration. (One opportunity available) — $3,000

Total $ ______

Signature/Title/Date

Check Enclosed □ Invoice Me □ Charge to □ VISA □ Mastercard □ AMEX

Card No. __________________________ Exp. Date ____________

Name on Card _____________________________________________

E-Mail Receipt to: _________________________________________

National Security Institute
165 Main Street, Suite 215, Medway, MA 02053 • Tel: 508-533-9099 • Fax: 508-507-3631
Sponsorship Opportunities

Increase your visibility, be a stand out in the crowd, and position yourself as a leader in the industry by becoming a sponsor of the NSI IMPACT 2020 Security Seminar and Exhibition. In addition to high profile exposure, sponsors receive exclusive benefits including acknowledgement in the seminar brochure and Web site, complimentary registrations, and much more!

Sponsorships are limited and will be sold on a first-come, first-served basis. For details or to make your reservation for the items below, please contact Steve Burns at 508-533-9099 (sburns@nsi.org) today.

Platinum Partner Sponsor — $7,500

- You’ll have the opportunity to speak to all seminar attendees in a 20-30 minute luncheon keynote address. (Topic content subject to NSI approval).
- Complimentary prominent exhibit space (8x10) throughout the seminar.
- Logo on seminar promotional brochure mailed to more than 20,000 security professionals.
- Hyperlink/logo on seminar homepage 120 days prior to event and 7 months after.
- Two seminar passes for sponsoring company to attend full seminar.
- Company/product information on the seminar DVD which is distributed to all attendees. (including white papers, brochures, etc.)
- Attendee list including names, addresses, phone numbers and e-mail addresses.

Gold Partner Sponsor — $5,000

- Complimentary prominent exhibit space (8x10) throughout the seminar.
- Logo on seminar promotional brochure mailed to more than 20,000 security professionals.
- Hyperlink/logo on seminar homepage 120 days prior to event and 7 months after.
- One seminar pass for sponsoring company to attend full seminar.
- Company/product information on the seminar DVD which is distributed to all attendees. (including white papers, brochures, etc.)
- Attendee list including names, addresses, phone numbers and e-mail addresses.
Sponsor Agreement

Sponsor: ________________________________

Point of Contact: ________________________________

Title: ________________________________

Address: ________________________________

City: __________ State: ____ Zip: __________

Telephone: _______________ Fax: _______________

E-Mail: ________________________________

Seminar Attendee(s): ________________________________

Terms & Conditions

Sponsor will furnish the following to NSI via e-mail to: sburns@nsi.org:

1. Corporate logo in PICT, TIF, ESP or BMP format.
2. URL address for linking leads from NSI’s Web site to your Internet homepage.
3. White papers, articles, reports and exclusive research for inclusion on the CD of reference materials.

NSI will:

1. Reserve one 20-30 minutes luncheon keynote address segment (Platinum)
2. Furnish one complementary prominent exhibit space (8x10).
3. Display sponsor’s logo prominently on print brochure.
4. Hyperlink sponsor’s logo on NSI’s seminar homepage to sponsor’s homepage.
5. Include sponsor’s company/product information on the seminar DVD distributed to each attendee.
6. Furnish a contact list of all seminar attendees.
7. Full seminar admittance for member(s) of sponsor’s organization.
   (Platinum two — Gold one).
Platinum Partner Sponsorship fee — $7,500

Gold Partner Sponsorship fee — $5,000

Additional Sponsorship/Advertising Opportunities

Daily refreshment breaks sponsor. Refreshment breaks are always welcomed and attendees are guaranteed to participate. Includes dedicated sign acknowledgment at refreshment station. (Two opportunities available) — $1,500

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Total $ _______

Signature/Title/Date

Check Enclosed  Invoice Me  Charge to  VISA  Mastercard  AMEX

Card No. _________________________ Exp. Date ________________

Name on Card ______________________

E-Mail Receipt to: ______________________

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